



PHYSICAL ENVIRONMENT

Settlers Farm OSHC will provide an environment that promotes the safety and wellbeing of children and educators, as well as encouraging the growth and development of children.

Procedure:

- The premises, furniture and equipment will be kept safe, clean and in good repair.
- For each child there is a minimum space of 3.25 square metres of unencumbered indoor play space that is suitable for children.
- For each child in care there is at least 7 square metres of outdoor space that is suitable for children.
- Indoor areas will be well ventilated, have adequate natural light, are protected against insects and vermin and are maintained at a comfortable temperature.
- There will be adequate, developmentally and age-appropriate toilet, hand washing and hand drying facilities, located and designed to enable safe use for children with convenient access from both indoor and outdoor spaces.
- The service will have adequate facilities for safe handling, preparation, storage and disposal of food and beverages.
- There will be a capacity to provide effective supervision in all areas.
- Educators should carry out regular checks to identify, assess and remove (where possible) any potential risks or hazards to children and educators.
- The service will ensure there is adequate space for administration duties to be undertaken.

NATIONAL QUALITY STANDARD

QUALITY AREA 2: CHILDREN'S HEALTH AND SAFETY		
2.1	Health	Each child's health and physical activity is supported and promoted.
2.1.1	Wellbeing and comfort	Each child's wellbeing and comfort is provided for, including appropriate opportunities to meet each child's needs for sleep, rest and relaxation.
2.1.2	Health practices and procedures	Effective illness and injury management and hygiene practices are promoted and implemented.
2.1.3	Healthy Lifestyles	Healthy eating and physical activity are promoted and appropriate for each child.
2.2	Safety	Each child is protected.
2.2.1	Supervision	At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.



2.2.2	Incident and emergency management	Plans to effectively manage incidents and emergencies are developed in consultation with relevant authorities, practised and implemented.
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QUALITY AREA 3: PHYSICAL ENVIRONMENT

3.1.1	Fit for Purpose	Outdoor and indoor spaces, buildings, fixtures and fittings are suitable for their purpose, including supporting the access of every child.
3.1.2	Upkeep	Premises, furniture and equipment are safe, clean and well maintained.

EDUCATION AND CARE SERVICES NATIONAL REGULATIONS

73	Educational programs
74	Documenting of child assessments or evaluations for delivery of educational program
75	Information about the educational program to be kept available
76	Information about educational program to be given to parents
80	Weekly menu
82	Tobacco, drug and alcohol -free environment
86	Notification to parents of incident, injury, trauma and illness
99	Children leaving the education and care service premises
102	Authorisation for excursions
103	Premises, furniture and equipment to be safe, clean and in good repair
104	Fencing and security
105	Furniture, materials and equipment
106	Laundry and hygiene facilities
107	Space requirements—indoor
108	Space requirements—outdoor space
109	Toilet and hygiene facilities
110	Ventilation and natural light
111	Administrative space



113	Outdoor space—natural environment
114	Outdoor space—shade
115	Premises designed to facilitate supervision
123	Educator to child ratios- centre based services
156	Relationships in groups
168	Education and care service must have policies and procedures
171	Policies and procedures to be kept available

Policy reviewed	Previous modifications	Next review date
26/10/2021	NO CHANGES	2022