



MISCELLANEOUS FEES

The service needs to recoup funds whereby a particular family causes a greater financial burden on the service without this burden being carried by all families. This may occur when a particular family or families require the service to allocate extra funds or goods in caring for their child that is above what would be expected for all other children.

Procedure:

- Management committee will make recommendations to Governing Council for the endorsement of miscellaneous fees
- Parents/Caregivers will be notified of any miscellaneous fees incurred
- In extenuating circumstances, the Director or nominee can approve miscellaneous fees, for example in the case of a child on an excursion with no lunch
- The service will attempt to remind families and take measures to avoid families needing to pay miscellaneous fee where possible
- See fee schedule in appendices for miscellaneous fee charges

Policy reviewed	Previous modifications	Next review date
2021	Dot point 2 Add /Caregivers	August 2022