



CHILDREN REFERRED FROM SCHOOL

In the circumstance of a child not being collected from school and not being booked into OSHC, the service may provide care for this child/ren under certain provisions whereby other policies are not contradicted.

Procedure:

- The school is to consult with, where possible, the parent, caregiver/ Emergency contact and advise of the situation
- Relevant enrolment details must be made available to the OSHC service by the school upon collection/delivery of the child by the school
- The custodial parent will be liable for any fees incurred
- Full fees will need to be paid upon collection of the child (*see Fees Policy*)

| QUALITY AREA 2: CHILDREN'S HEALTH AND SAFETY | | |
|----------------------------------------------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.2 | Safety | Each child is respected |
| 2.2.1 | Supervision | At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard. |
| 2.2.2 | Incident and emergency management | Plans to effectively manage incidents and emergencies are developed in consultation with relevant authorities, practiced and implemented. |
| 2.2.3 | Child Protection | Management, educators and staff are aware of their roles and responsibilities to identify and respond to every child at risk of abuse or neglect. |



| Policy reviewed | Previous modifications | Next review date |
|-----------------|------------------------|------------------|
| 14/05/2021 | NO CHANGES | 2022 |