



**DISAPPEARANCE OF CHILDREN**

Settlers Farm OSHC has a duty of care to all children at the service. While we recognise the potential harm to fall upon a child who leaves supervised areas without permission, measures will be taken to first ensure the safety and wellbeing of the other children in attendance.

**Procedure:**

-Upon becoming aware of a child leaving supervised areas without permission educators will:

- Inform the Responsible Person in charge of the child’s disappearance.
- Gather information to help establish the status of the child’s whereabouts.
- Search the area.
- Ensure safety of rest of the group.
- If the child has left the area which is able to be supervised, the Responsible person in charge will initiate emergency procedures if necessary.
- Monitor child from a distance if possible (considerations should be given to child to educator ratios, age and maturity of the child)
- Inform parents.
- Contact SAPOL for assistance.
- Make other notifications as per emergency procedures.
- Complete relevant reports and debriefs as required.
- *For more information see DfE Emergency Management Sheet 14: Disappearance or Removal of Students (see appendix 11)*

QUALITY AREA 2: CHILDREN’S HEALTH AND SAFETY		
2.1	Health	Each child’s health and physical activity is supported and promoted.
2.2	Safety	Each child is protected.
2.2.1	Supervision	At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.
2.2.2	Incident and emergency management	Plans to effectively manage incidents and emergencies are developed in consultation with relevant authorities, practised and implemented.



Policy reviewed	Previous modifications	Next review date
26/10/2021	NO CHANGES	2022